

**NOTIFICATION**  
**Home Department**  
**Sachivalaya, Gandhinagar**  
**Dated the: 22<sup>nd</sup> December 2017**

**Constitution of  
India**

**No. GG/72/2017/MKM/10/2016/829/E-1:** In exercise of the powers conferred by the proviso to article 309 and in supersession of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules to provide for regulating the method of examination for recruitment to the posts of Constable, Class-III, in the subordinate services of the Directorate of Prohibition and Excise, Gujarat State, namely:

**1. Short Title and Application**

1) These rules may be called the Constable, Class III, (Prohibition and Excise) (Competitive Examination) Rules, 2017.

2) They shall come into force on the date of their publication in the *Official Gazette*.

**2. Definitions:** - In these rules, unless the context otherwise requires, -

(a) "Appendix" means an Appendix appended to these rules;

(b) "Board" means the Gujarat Subordinate Services Selection Board, Gandhinagar or such Board as may be constituted by the State Government in that behalf;

(c) "Examination" means the Competitive Examination for recruitment to the post of Constable, Class III, in the subordinate service of the Directorate of Prohibition and Excise, Gujarat State;

(d) "Government" means the Government of Gujarat;

(e) 'Post' means the post of Constable, Class III, in the subordinate service of the Directorate of Prohibition and Excise, Gujarat State;

(f) "relevant recruitment rules" means the recruitment rules prescribed by the Government for the post of Constable, Class III, in the subordinate service of the Directorate of Prohibition and Excise, Gujarat State.

**3. Procedure for preparing of requisitions:** - Every Year Directorate of Prohibition and Excise shall furnish the requisition indicating their requirements of personnel for appointment to the posts, for the next year, to Home Department in the proforma as specified in Appendix-I or in the manner as decide by the Government from time to time.

**4. Eligibility:** - (1) A candidate shall not be qualified for admission to the Examination unless he is, -

(a) a citizen of India, or

(b) a subject of Nepal, or

- (c) a subject of Bhutan, or
- (d) a person of Indian origin who has migrated from Pakistan, Myanmar, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam, with the intention of permanently settling in India:

Provided that candidates belonging to categories (b), (c) and (d) shall be required to furnish a certificate of eligibility issued by the Government.

- (2) A candidate who is required to produce a certificate under sub-rule (1). May be allowed to appear at the Examination conducted by the Board on Production of the same.

**5. Educational Qualifications and Age limit: -**

(1) A candidate, possessing the requisite educational qualification, for appointment to the post of Constable, Class III, in the subordinate service of the Directorate of Prohibition and Excise, Gujarat State, under the relevant recruitment rules, shall be eligible for admission to the Examination.

(2) A candidate shall have attained the minimum age and shall not have attained the maximum age as prescribed in the relevant recruitment rules on the date as specified by the Board in the advertisement.

**6. Holding of Examination: -** (1) The Board shall, on receiving the requisition from the Government shall hold, the Examination for selection of candidate for recruitment to the posts of Constable, Class III, in the subordinate service of the Directorate of Prohibition and Excise, Gujarat State.

(2) The date, time and the places for holding the Examination shall be decided by the Board.

(3) The candidate shall be required to attend the Examination at his own expenses.

**7. Application for appearing in Examination: -** (1) A candidate, who desires to appear at the Examination shall submit his application in such form, within such time limit as may be prescribed by the Board along with such fees as may be fixed by the Government from time to time.

(2) The fees shall be paid in such manner as the Board may determine. The Fees once paid shall not be refunded or held over for the subsequent examination.

(3) The candidate belonging to the Scheduled castes, Scheduled Tribes or Nomadic and DE notified Tribes or Disabled persons shall be exempted from the fees fixed under sub-rule (1).

(4) The request of a candidate for withdrawal of an application form and refund of fees shall not be entertained in any circumstances.



**8. Mode of Examination:** - (1) The examination shall be held in two successive stages in the following manner, namely: -

- (a) Written test, and
- (b) Physical Efficiency Test and Physical Standard Test.

(2) The Board shall, after receiving the applications from the candidates, verify the applications in accordance with these rules and call the eligible candidates to appear in the written test.

(3) The candidates who have obtained the minimum qualifying marks in the written test, as determined by the Board, shall be called for Physical Efficiency Test and Physical Standard Test:

Provided that the number of candidates called for Physical Efficiency Test and Physical Standard Test shall ordinarily be eight times in number of vacancies requisitioned.

(4) The Physical Efficiency Test and Physical Standard Test shall be held for ascertaining the physical standard of candidates as specified in Appendix II.

(5) The Marks obtained in the Physical Efficiency Test shall be added to the marks obtained in Written Test.

(6) The Candidates, who qualify in the Physical Efficiency Test and Physical Standard Test shall be called for document verification:

Provided that the candidates called for document verification shall ordinarily be two times in number of vacancies advertised.

**9. Syllabus of Examination:** - The syllabus of the written test shall be as specified in Appendix-II. The physical standard test and the physical efficiency test shall be as specified in Appendix III.

**10. Medium of Examination:** - The medium of the examination shall be Gujarati.

**11. Appearance at the Examination:** - (1) No candidate shall allowed to appear at the Examination unless the Board is satisfied that-

- (a) the candidate possesses the requisite qualifications and fulfils other requirements under the recruitment rules of the post;
- (b) he has paid the requisite fees along with the application;
- (c) the candidate is eligible in all respects and complies with all the requirements.

(2) The decision of the Board for to the eligibility of a candidate for admission to the examination shall be final.

(3) Subsequently, if at any time, the candidate found ineligible to appear at the Examination, his candidature shall be treated as cancelled and if already selected and appointed, his appointment shall be treated as cancelled ab-initio and his service shall be terminated forthwith:

Provided no such appointment shall be terminated unless he has been given an opportunity of being heard.

**12. Qualifying Standard and marks:** - (1) The qualifying standard for written test shall be fixed by the Board from time to time, if necessary separately for reserved and non-reserved categories of candidates:

Provided that the minimum qualifying standard shall not less than 40% of marks in written test.

(2) The weightage of additional marks shall be awarded in written test to the candidates as specified in Appendix IV.

**13. Conduct and Regulation of Examination:** -The Board shall regulate all matters relating to appointment of examiners, supervisors, remuneration payable to them and conduct of examination in accordance with the procedure adopted by it and in conformity with the Government's order in that behalf.

**14. Duty of candidate and prohibition to the certain devices in examination hall:** - (1) The candidate shall require to attend all the question paper in his own handwriting.

(2) The candidate shall not allowed to carry with him a cellular phone, calculator, pager, tablet, i-pad or any other electronics communication device in the Examination hall.

**15. Disciplinary Actions:** - A candidate who is or has been declared by the Board to be guilty of-

- (a) obtaining support for his candidature by any means; or
- (b) impersonating; or
- (c) procuring impersonation by any person, or
- (d) submitting fabricated documents or documents which have been tempered with, or
- (e) making statement which are incorrect or false or suppressing material information; or
- (f) resorting to any other irregular or improper means in connection with his candidature for the examination; or
- (g) using unfair means during the examination, or



- (h) writing irrelevant matter, including absurd language or symbol or pornographic matter in the scripts, or
- (i) misbehaving in any other manner in the examination hall, or
- (j) harassing or doing bodily harm to the staff employed by the Board for the conduct of the examination, or
- (k) attempting to commit or, as the case may be, abetting the board of all or any of the acts specified in the foregoing clauses, or
- (l) violating any of the conditions for admission to appear in the examination as prescribed and specified in the admission certificate to take the examination, may, in addition to rendering himself in a breach of condition,

Shall be liable to criminal prosecution, and also be liable--

- (1) to disqualify by the Board from the examination for which he is a candidate; or
- (2) to be debarred either permanently or for a specified period, -
  - (a) by the Board for appearing in any examination or candidature for the concerned post, or
  - (b) by the Government from any employment under it:

Provided that no penalty under sub-clause (a) or (b) shall be imposed except after giving the candidate an opportunity of making such representation in writing as he/she may wish to make in that behalf and with the prior approval of the Secretary of the General Administration Department, (Personnel); or

- (3) to disciplinary action under the relevant rules if he is in the Government service.

**16. Ineligibility on failure to attend physical test and document verification: -**

- (1) The candidates, who qualified the written test but fails to attend the Physical Efficiency Test and Physical Standard Test shall not be eligible for selection.
- (2) If candidate qualifies the Physical Efficiency Test and Physical Standard Test and called for document verification and if he fails to attend document verification process on the specified date and time, he shall not be eligible for selection.

**17. Procedure for preparation of select list and order of preference -**

(1) The final result shall be prepared by the Board in order of merit on the basis of aggregate marks finally awarded to the candidates in both the Written Test and Physical Efficiency Test & Physical Standard Test, specifying their names, seat numbers and total marks obtained by the candidates and the same shall cause to publish on the notice board and /or on website. The copy of the result so published shall be Submitted to the Government in Home Department.

(2) The Board shall call candidates individually as per their merit in the manner as decided by the Board.

(3) The Board shall prepare a list on meritorious basis, according to reservation policy of the government prevailing in time.

**18. Preparation of select list: -** (1) The Board shall prepare a select list in accordance with rule 17 for the post as the case may be, in the order of merit on the basis of aggregate marks finally awarded to each candidate to the extent of the number of vacancies requisitioned.

(2) The Board shall also prepare a list of successful candidates belonging to the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes, Women, disabled persons (as per the Government orders) and Ex-Servicemen to the extent of the number of vacancies reserved for such categories.

**19. Result of Examination: -** The Board shall declare the result of the examination in three parts, as under: -

Part I: (a) The result of the successful candidates shall be arranged in the order of merit specifying their names, seat numbers and total marks obtained by the candidates and allocation of the post and department and the same shall be published on the notice board and/ or on web-site and the copy of the result so published shall be sent to the Government in Home Department on the same day. The result shall be published in the *Official Gazette* by the Board and the copy of the result so published in the *Official Gazette* shall be sent to the Government in Home Department.

(b) The Board shall communicate the result to the successful candidates individually. The Board shall not enter into any further correspondence with the successful candidates after communication of the result.

Part II: The Board shall prepare a list of the unsuccessful candidates who are not included in Part I, specifying their names, seat numbers and total marks obtained by them and same shall be published on the notice board of the Board and/ or on web-site.

Part III: The board shall cause to prepare a list of name of candidates to be kept in a waiting list in Part-II as far as feasible for about twenty five per cent of the total number of post requisitioned.



**20. Rechecking of marks:** - A candidate, who desires to have his marks of written test rechecked shall have to apply to the Board with such fees, fixed by the Board within a period of 15 days from the date of declaration of final result.

**21. Recommendation and Allocation:** -The Board shall recommend qualified candidates for appointment to the Home Department according to requirement shown in the requisition sent to the Board. The Home Department shall, then allot the candidates to office of the Directorate of Prohibition and Excise according to their requirements shown in the requisition. The concerned appointing authorities thereafter shall issue orders of appointments of the candidates so allotted and such orders shall be sent to the concerned candidates by Register Post Acknowledgement Due (RPAD).

**22. No right to appointment:** - The successful candidates shall ordinarily be considered for appointment to the post in order of merit determined by the Board up to the number of posts to be filled in. The mere success in the Examination shall not itself confer any right to appointment and it shall be open to the appointing authority to drop a candidate, if, after such inquiries, it is satisfied that the candidate is not suitable for public service.

**23. Medical examination:** - The candidate, recommended for appointment shall require to undergo the medical examination in accordance with the provisions of the Gujarat Civil Services (General Conditions of Services) Rules, 2002,

**24. Appointment:** - (1) The appointment of the selected candidates shall be made strictly in order of their rank in the merit list prepared by the Board.

(2) The appointment of a candidate to the post shall be subject to fulfilment of the provisions of relevant recruitment rules in force relating to the post.

**25. Joining to post:** - (1) The selected candidate for appointment to the post, shall have to join his posting within 30 days from the date of receipt of the appointment order.

(2) If the candidate fails to join his posting within a period as specified in sub-rule (1), his appointment order liable to be cancelled:

Provided that if it is established that for the reasons beyond his control, the candidate could not join the posting within such period, the competent authority may, for reasons to be recorded in writing, allow such candidate to join the posting even after such period.

Provided further that, the seniority of such candidate shall be determined in accordance with the Government orders in that behalf.

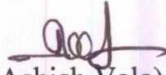
**26. Pre-service Training:** - (1) The candidates so appointed, shall be required to undergo pre-service training and shall have to pass the post-training examination in the specified period and chances in accordance with the training and examination rules, prescribed by the Government.

(2) The training Institute specified in the pre-service training and post training examination rules of posts ,shall arrange for imparting the pre-service training and post training examination for the candidates so appointed to the posts.

(3) The candidates shall require to be sent for training in the training centres by the respective offices in which they are appointed.

**27. Controlling Authority:** - The Secretary to the Government, Home Department shall be the controlling and the co-coordinating authority for implementation of these rules. He shall be competent for allotment or re-allotment of the candidates from the offices under one Secretariat Departments to the another Departments in exceptional circumstances.

**28. Interpretation in case of doubt:** - The question, if any, arises for interpretation of any of these rules, same shall be referred to the Secretary to the Government, Home Department for the decision and the decision of the Secretary in this regard shall be final.

  
(Ashish Vala)

Deputy Secretary to Government

**To,**

1. Principal Secretary to Hon'ble Governor of Gujarat, Raj Bhavan, Gandhinagar\*.
2. Additional Chief Secretary, General Administration Department, Sachivalya, Gandhinagar.
3. Secretary, Legislature & Parliamentary Affairs department, Sachivalaya, Gandhinagar.
4. Director, Prohibition & Excise, Gujarat State, Gandhinagar.
5. Chairman, Gujarat Subordinate Service Selection Board, Gandhinagar.
6. All branches, Home Department, Sachivalaya, Gandhinagar.
7. Select File -Branch/Dy. S.O.
8. Manager, Government Central Press, Gandhinagar,

...he is requested to publish notification in Government Gazette and to provide 250 copies to this department and 50 copies to the Directorate, Prohibition and Excise, Gandhinagar as well.

\* By letter



**APPENDIX-I**

**(See rule 3)**

The Statement showing the number of vacancies for the post of Constable, Class III, Prohibition and Excise to be field in the ensuing recruitment year from.....to.....in the office of the .....

Sr. No.	Name of the post and payscale of the post	Anticipated Vacancies			Total No of anticipated vacancies (Column 3+4+5)	To be filled up by direct recruitment	Breakup of the total into No. of vacancies (column 7) into General and reserved categories of posts.				No. of vacancies to be reserved from the total No. of vacancies (column 7) as per rules for				
		No. of actual vacant posts	No. of posts likely to be created during the recruitment year	No. of posts which may fall vacant due to retirement, promotion, resignation, etc.			General	SC	ST	SEBC	Women				Ex-Servicemen
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

  
(Ashish vala)

Deputy Secretary to Government.

## Appendix II

(See rule 9)

Written Test - 1 Hour 100 Marks

Written test (General Knowledge – objective type) shall be of one-hour duration and of 100 marks. This will cover subjects such as General Knowledge, Current Affairs, Computer Knowledge, History, Geography, Mental Ability and reasoning, General Science and basic features of the Constitution of India.

The objective type written test shall consist of Multiple Choice Question (MCQ) and O.M.R (Optical Mark Reader) system.

- 1 Every question shall be of 1 mark.
- 2 The candidate shall have to attempt all questions.
- 3 Every attempted question with incorrect answer shall carry a negative mark of 0.25.

## Appendix III

(See rule- 9)

Physical Efficiency Test (Qualifying Test)

The test and the qualifying standard shall be as under:

Candidate	Test	Qualifying Standard
All Male	Running 5000 Meters	In 25 minutes
All female	Running 1600 meters	In 9.30 minutes
Ex-servicemen	Running 2400 meters	In 12 minutes and 30 seconds

Marks will be allotted to the candidates for the physical efficiency test as follows:



**a) Male Candidates**

5000 meters run to be completed in 25 minutes - Maximum Marks 25

Run completed in 20 minutes or less	25 marks
Run completed in more than 20 minutes but less than, or in 20:30 minutes	24 marks
Run completed in more than 20:30 minutes but less than, or in 21 minutes	23 marks
Run completed in more than 21 minutes but less than, or in 21:30 minutes	22 marks
Run completed in more than 21:30 minutes but less than, or in 22 minutes	20 marks
Run completed in more than 22 minutes but less than, or in 22:30 minutes	18 marks
Run completed in more than 22:30 minutes but less than, or in 23 minutes	16 Marks
Run completed in more than 23 minutes but less than, or in 23:30 minutes	14 marks
Run completed in more than 23:30 minutes but less than, or in 24 minutes	12 marks
Run completed in more than 24 minutes but less than, or in 25 minutes	10 marks
Run completed in more than 25 minutes	Fail

**b) Female Candidates**

1600 meters run to be completed in 9.30 minutes - Maximum 25 marks

Run completed in 7 minutes or less	25 marks
Run completed in more than 7 minutes but less than, or in 7.30 minutes	23 marks
Run completed in more than 7.30 minutes but less than, or in 8 minutes	21 marks
Run completed in more than 8 minutes but less than, or in 8.30 minutes	18 marks
Run completed in more than 8.30 minutes but less than, or in 9 minutes	15 years
Run completed in more than 9 minutes but less than, or in 9.30 minutes	10 marks
Run completed in more than 9:30 minutes	Fail

(c) **Ex-servicemen Candidates**

2400 meters run to be completed in 12.30 minutes - Maximum 25 marks

Run completed in 9:30 minutes or less	25 marks
Run completed in more than 9:30 minutes but less than, or in 10 minutes	23 marks
Run completed in more than 10 minutes but less than, or in 10:30 minutes	21 marks
Run completed in more than 10.30 minutes but less than, or in 11 minutes	19 marks
Run completed in more than 11 minutes but less than, or in 11.30 minutes	17 marks
Run completed in more than 11.30 minutes but less than, or in 12 minutes	15 marks
Run completed in more than 12 minutes but less than, or in 12:30 minutes	10 marks
Run completed in more than 12:30 minutes	Fail

Candidates qualifying in the Physical Efficiency Test will undergo Physical Standard Test

**Appendix IV**

(see rule 12(2))

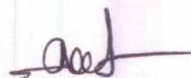
**WEIGHTAGE OF ADDITIONAL MARKS**

Weightage of additional marks to be awarded after written test shall be as under:

1. Weightage of additional 02 (two) marks shall be given to the candidate possessing the 'C' level certificate of National Cadet Corps.
2. Weightage of additional marks as mentioned below shall be given to the candidate possessing degree or diploma certificate awarded by the Raksha Shakti University:

<b>Sr. No.</b>	<b>Class obtained in the Degree/ Diploma of the Raksha Shakti University</b>	<b>Additional marks</b>
1	Distinction	05
2	First Class	04
3	Second Class	03
4	Pass Class	02

By order and in the name of the Governor of Gujarat,

  
(Ashish Vala)

Deputy Secretary to Government